

**EASINGTON PARISH COUNCIL
MINUTES TO EMERGENCY PLAN COMMITTEE MEETING HELD
16 NOVEMBER 2020 THIS MEETING WAS VIRTUAL USING THE
ZOOM PLATFORM**

Present: Vice Chair - Cllr. Ian Smith IS
 Cllr. Angela Tucker AT
 Cllr. Nick Jackson NJ
 Cllr. Kev Lindley KL
 Cllr. Burt Graham BG
 Cllr. Tony Smith AS

Clerk: Kim Dalton KD

Minute	Discussion and Agreement	Action
005/20EPM	To note apologies for absence and absentees	
	All present	
006/20/EPM	Minutes from previous Meeting held on 02/11/2020	
	Minutes agreed as correct	
007/20/EPM	Emergency Planning	
	<p>The last meeting discussed particularly action to take regarding the Covid-19 Lockdown.</p> <p>This meeting is to look at the 'Draft' Emergency Plan, this is a working/discussion document.</p> <p>The areas which need to be reviewed are: Incidents at Gas Terminals Snow Flood Pandemic Animal – Foot & Mouth/SVD/Bird Flu</p> <p>Management Team needs to be updated on the EP – to include all the current Committee, in time this could also be added to with members of the Public.</p> <p><u>Incident Rooms/Emergency Shelters</u> permissions need to be sought from the locations indicated for their use: Andrew Wells – Westmere Farm (Flood Incident) Youth Club – Beck Lane Easington (Flood Incident) Easington School Crown & Anchor, Kilnsea – Potential Incident Room (not for Flood) Church Community Hall Spurn Bird Observatory - Adam</p>	<p>KD</p> <p>IS KD KD AS KD KD BG IS</p>

	<p>Are Deputies needed for the locations mentioned?</p> <p><u>Incident Boxes</u> It was agreed that the Clerk can purchase 2 First Aid Boxes, one for a location in Kilnsea and the other for Easington and other additional equipment for the Incident Box.</p> <p>Decide on Location of Incident Boxes – Easington – Youth Club – Westmere Farm – Andrew Wells</p> <p>Flood Maps of the area are required – these are available from the Environment Agency</p> <p>First Aiders/Responders – to populate</p> <p>Community Hall Operating Procedure – BG will ask the Committee for updated information</p> <p>First Aid/Masks Gloves Coffee/Tea</p> <p>Gas Bottles – Youth Club – ask if we can utilise in an emergency situation</p> <p><u>Emergency Information Points</u> Website FB Whatsapp Noticeboards – Easington / Kilnsea</p> <p>Need a list of all involved – separate A4 sheet that can be pulled out for information and sit at the Front of the Plan before everything else.</p> <p>AS mentioned when a Fire in Turmarr Villas, MOD fetched medication as the whole of the area was evacuated to the Community Hall. Need to create another review area for a Fire Incident.</p> <p>Plan distribution list needs putting to the Front of the Emergency Plan</p> <p>KD to update</p> <p>It was noted that the Emergency Services use Bronze, Silver, Gold, we are more likely to be involved with Bronze cases, anything more than this is likely to be taken out of our hands and dealt with by the Emergency Services.</p>	<p>KD</p> <p>KD IS</p> <p>KD</p> <p>BG</p> <p>KD</p> <p>CK</p> <p>EPC</p> <p>KD</p>
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<p><u>Flood</u> Need to know what the Triggers are? Flood Alert(s) are regular Flood Warning – Yes potentially some overspray i.e. Do we put it all into Bronze Level? Do we keep in the Proprietary Work? Drainage Board cleans out Main Drainage Dykes in the area – Cleaned Annually Some isolated areas not done Conscious that we do not put in things we do not have any control over.</p> <p><u>Kilnsea</u> Fourways could be a problem – the owner has now put in a smaller Diameter Pipe, potential for Flooding. Letter to be drafted to the Owner by Tony Smith and sent to the Clerk</p> <p><u>Easington</u> Possibility of Flooding from River and also Sea – Boatyard area.</p> <p>2 Main Drains – Blackwell Pond, Seaside Road filled in and has an outlet into the Drain which goes along the end of the Football Field. Mile End (Top of Hull Road, Easington, nr Skeffling) to Back of Winsetts</p> <p>More of a problem with Flooding from River but once scheme at Welwick has been completed this should alleviate any problem of Flooding at Easington.</p> <p><u>Snow</u> PC has Salt stored at one of the Farms – Roy Clubley may know where.</p> <p>Suggestion for Snow Warden Volunteers – Discussion took place around this topic. It was felt unlikely that the PC would receive many volunteers to clear paths. The PC has a Grit Spreader which Cllr. D Longhorn has. There are also 6 Grit Bins located at various locations in Easington and Kilnsea.</p> <p>Difficult decision of whether to Grit or not and when to Grit.</p> <p>Ensure Grit Bins are full and Spreader available – unlikely to get a volunteer/do you pay someone? This then down to cost and the PC cannot realistically afford to pay for Gritting to be done.</p>	<p>AS</p>
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	<p>IS asked for views: NJ – agreed this will come down to cost – don't want to be held accountable to something we cannot control or assist with. BG suggested employ DL to clear the paths. DI has the Spreader has done it before. BG in favour of paying someone to do it. – AT – agreed with NJ opinion, or ask DI how much he would charge for clearing the paths but due to unknown cost perhaps better to keep the Bins Full and remind people where the risks are without carrying out work we cannot undertake. KL – feels cannot have Grit Bins and not use them, not certain on how you get round the situation. AS – Difficult – would MOD assist?</p> <p>IS asked BG to look into doing a budget costing for the next meeting – the number of Incidents in a Typical Year. Costs likely to be involved for the PC. How you make a decision on when to Grit,</p> <p><u>Loss of Utilities</u> Main concern was around who is vulnerable in the Village – AT is to try and pull together a list of vulnerable persons within the Parish. Further it was noted that the PC would need to get agreement from the person concerned to keep their information – this item to be discussed in more detail at the next meeting.</p> <p><u>Animal Health</u> It was felt that the PC could not add anything to this section other than to take the action as advised by DEFRA.</p> <p><u>Gas Liaison Booklet</u> The current booklet is out of date – still showing BP and they left in 2012/13, when Perenco took over. This needs reviewing ready for the next Gas Liaison Meeting – 01/03/2020. There are various modes of communication out there now – perhaps Text / or an APP</p> <p><u>Gold Level Contact List</u> List of Contacts for Flood Warden/ Tractors/4 x 4 Vehicles/First Aiders etc was updated – all persons will need to be contacted to obtain their agreement to use their services and have their details on the Emergency Plan.</p>	<p>BG</p> <p>AT</p> <p>EPC/Clerk</p> <p>Clerk</p>
008/20/EPM	Items for the Next Agenda	
	<p>Fire Incident trigger Vulnerable Persons – how to deal/leaflet etc Cascade Down - populate Gas Liaison Booklet – Review/Discuss</p>	
	<p>Date of Next Meeting: 11 January 20201</p> <p>Meeting Closed at 20.55</p>	