

Easington Parish Council

MINUTES TO ORDINARY MEETING HELD ON THE 01 FEBRUARY 2021 THIS MEETING WAS VIRTUAL USING THE ZOOM PLATFORM

Present: Vice Chair - Cllr. Ian Smith IS
 Cllr. Roy Clubley RC
 Cllr. Burt Graham BG
 Cllr. Nick Jackson NJ
 Cllr. Kevin Lindley KL
 Cllr. David Longhorn DL
 Cllr. Angela Tucker AT

Clerk: Kim Dalton KD

Ward
 Councillor(s): Cllr. David Tucker

Members of Public: 1

Minute	Discussion and Agreement	Action
21/02/07	To note apologies for absence and absentees	
	None	
21/02/08	Councillors disclosure of interests in matters to be discussed	
	Cllr. David Longhorn declared and interest in Minute Ref: 21/02/17 – Grass Cutting	
21/02/09	Election of Chair	
	Under LGA 1972 8.1 – It is a requirement to appoint a Chairman of the Parish Council. Under LGA 1972, 15.1 and 15.2 – The first business of the meeting must be to appoint a Chair, the person so appointed must be an elected member of the Parish Council and cannot be a Co-Opted Member. Cllr, Ian Smith was proposed and seconded as the Chair, it was agreed and Councillor I Smith was duly Elected to the position. The Declaration of Acceptance of Office of Chair was signed and is to be returned to the Clerk.	IS/Clerk
21/02/10	Appointment of New Clerk	
	Under LGA 1972, Section 112 (Clerk) and Section 151 (Responsible Financial Officer) and following an Interview process overseen by the HR Committee, Kim Dalton has agreed to accept the role offered by Easington Parish Council. It was agreed to appoint Kim Dalton to the Role of Clerk and Responsible Financial Officer on a Permanent basis as from 01/01/2021. The Terms and Conditions as set out and agreed in the Contract of Employment subsequently signed. It was noted that the Clerk – Kim Dalton has been appointed to the position with effect 01/01/2021.	

21/02/11	Minutes from Previous Meetings	
	<p>The minutes of the following meeting(s):</p> <p>Ordinary Meeting 07/12/2020</p> <p>Extra Ordinary Meeting 16/12/2020</p> <p>Extra Ordinary Meeting 11/01/2021</p> <p>were agreed and signed by the Chair.</p>	
21/02/12	Clerk(s) Report	
	<p>The clerk reported as follows:</p> <p><u>Tree Felling</u> – James Farmery – Quotation for Tree Felling/Lopping including submitting to Planning £400 plus VAT, see Minute Ref: 21/02/17 – Trees in Churchyard for further discussion decision.</p> <p><u>Piling (Beach Dimlington)</u> – ongoing with ERYC Enforcement Officer, various correspondence.</p> <p><u>Community Issue – Traffic</u> ERYC have confirmed that they have put the issue regarding reducing the Speed Limit on High Street to 20MPH onto their Traffic Management Survey List for May 2021.</p> <p><u>Centrica - Scenarios</u> Following the recent planning application, the Clerk wrote to Centrica to ask for details of potential scenarios which could affect the Village, Cllr. I Smith confirmed that he has had talks with the Lead Process Safety Engineer who is to provide information to the PC.</p> <p><u>Grit for Salt Bins</u> The Clerk confirmed that following a recent Emergency Plan Meeting it was Agreed that the PC replace the Rock Salt in the Grit Bins. The Clerk ordered 15 Bags of Rock Salt @n £3.50 per 25kg Bag from MKM ad Cllr. D Longhorn has arranged for the Grit Bins to be filled.</p>	IS
21/02/13	Public Forum	
	<p>MOP – Is concerned as near neighbour has put in an application to Freedom Caravan and Camping to site (potential for 5 Caravans and 10 Tents) to have a Campsite on Seaside Road, the North End of which would be uphill/adjacent to his property and looking directly into his own Garden, which would affect their privacy. In addition, they have dogs which would likely bark at any strangers they see which would then cause distress to them and potentially annoyance to nearby neighbours. The site already becomes waterlogged in Heavy Rain which runs off the field and onto Seaside Road and the MOP can only see any development making this situation worse. The deadline for objections to the application is 26/02/2021, and he would like the Parish Council to support his own objection to the application. Easington PC advised that the site does not require Planning per se from ERYC or the Parish Council as Freedom Caravan and Camping Sites are Exempt, the next meeting for the PC is 01/03/2021 when it can be added to the Agenda for discussion. In the interim if he would like to send a copy of the letter, he has received regarding the site to the Clerk then she will write to Freedom Caravan and Camping to confirm that the PC may wish to respond to this application.</p>	Clerk

21/02/14	<p>Ward Councillor Update</p> <p><u>Speed Survey</u> – Ward Councillor Tucker confirmed that Highways have added a Speed Survey down High Street, this will be undertaken sometime from May 2021 onwards dependant on the Lockdown situation at the time as there is no point carrying out a survey until the flow of traffic is back to normal levels.</p> <p><u>Flooding – Hull Road</u> There is an area of the road outside Summergangs House which constantly Floods resulting in a situation where the path cannot be used, and residents have to walk on the road to bypass this part of the Footpath. It is usually the responsibility of the owners along this stretch of road to arrange clearance of the Blockage. In this instance ERYC have agreed to foot the bill to sort out the situation as it is not known exactly where the blockage is coming from.</p> <p><u>Warmer Lane</u> Following the Warmer Lane widening HGV's were diverted and not supposed to use some of the local roads as they were not suitable for Heavy Traffic, unfortunately they did and caused further damage to some of these roads. ERYC, Highways have agreed to undertake some further work to repair roads around the area which were damaged as a result. Part of this overlaps into our area around Out Newton.</p>																																	
21/02/15	<p>Finance</p> <p>Expenditure The following Payments were agreed:</p> <table border="0" data-bbox="347 1070 1101 1608"> <tr><td>Wage roll</td><td>1143.30</td></tr> <tr><td>HMRC Tax</td><td>83.20</td></tr> <tr><td>Rock Salt - 15 Bags @:25kg per bag</td><td>63.00</td></tr> <tr><td>Street Lighting - ERYC</td><td>213.47</td></tr> <tr><td>SLCC Membership - Kim Dalton</td><td>*85.10</td></tr> <tr><td>Microsoft Monthly Payment (January 2021)</td><td>*11.28</td></tr> <tr><td>Chocolates - Christina Keyworth - Aldi Artisan Collection</td><td>*14.99</td></tr> <tr><td>Curry's PC World - Keyboard & Mouse</td><td>*14.98</td></tr> <tr><td>Microsoft Monthly Payment (February 2021)</td><td>*11.28</td></tr> <tr><td>Zoom Monthly Payment (February)</td><td>*14.39</td></tr> <tr><td>Peggy Eves '100'the Birthday Card</td><td>*6.19</td></tr> <tr><td>Curry's PC World - Lap Top Stand</td><td>*22.22</td></tr> <tr><td>ERNLLCA</td><td>72.00</td></tr> <tr><td>ERNLLCA</td><td>96.00</td></tr> <tr><td>ERNLLCA</td><td>24.00</td></tr> <tr><td></td><td>1875.40</td></tr> </table> <p>Items marked * indicate items paid by the Clerk and reclaimed under Expenses'.</p> <p>Income Cemetery Fees 60.00</p> <p>Purchases It was agreed that the Clerk can purchase the updated version of the Local Council Administration (Yellow Book), cost of £119.00 plus delivery, total £123.80.</p>	Wage roll	1143.30	HMRC Tax	83.20	Rock Salt - 15 Bags @:25kg per bag	63.00	Street Lighting - ERYC	213.47	SLCC Membership - Kim Dalton	*85.10	Microsoft Monthly Payment (January 2021)	*11.28	Chocolates - Christina Keyworth - Aldi Artisan Collection	*14.99	Curry's PC World - Keyboard & Mouse	*14.98	Microsoft Monthly Payment (February 2021)	*11.28	Zoom Monthly Payment (February)	*14.39	Peggy Eves '100'the Birthday Card	*6.19	Curry's PC World - Lap Top Stand	*22.22	ERNLLCA	72.00	ERNLLCA	96.00	ERNLLCA	24.00		1875.40	<p>Clerk</p> <p>Clerk</p>
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	<p>Bank Reconciliation as at 31/01/2021</p> <table> <tr> <td>Current Account</td> <td>2021.54</td> </tr> <tr> <td>Village Green Account</td> <td>5000.19</td> </tr> <tr> <td>Business Account</td> <td>2639.86</td> </tr> <tr> <td></td> <td>9661.59</td> </tr> </table> <p>Litter Pickers – Wage roll It was Agreed that the Litter Pickers wage roll be increased in line with the National Living Wage as from 01/04/2021.</p>	Current Account	2021.54	Village Green Account	5000.19	Business Account	2639.86		9661.59	Clerk
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21/02/16	Planning									
	<p><u>Planning Applications requiring a response to ERYC Planning Department</u> 20/04100/VAR</p> <p>Proposal: Variation of Condition 2 (materials) and Condition 7 (approved plans) of planning permission 19/03609/PLF (Erection of a dwelling and detached garage with associated access)</p> <p>Location: Land to The North of East Mount Dimlington Road Easington East Riding Of Yorkshire HU12 0TG</p> <p>Applicant: Mr & Mrs Derek Moran</p> <p>Application type: Variation of Condition(s)</p> <p>Parish Council Response:</p> <p>Parish Council agreed to support this application, the Clerk will respond to Planning on behalf of the PC.</p> <p><u>The following Planning decisions were Noted:</u></p> <p><u>20/02644/PLF</u> Proposal: External and internal alterations to Place of Worship to allow use as dwelling, construction of vehicular access and erection of boundary fence and gates (AMENDED PLANS AND DESCRIPTION). Location: Easington Methodist Church Seaside Road Easington East Riding of Yorkshire HU12 0TY Applicant: Paul Reasbeck Application type: Full Planning Permission ERYC Response: Granted</p> <p><u>19/00046/CLREF</u> Proposal: Certificate of lawfulness for continued use of property as dwelling (Resubmission of planning reference 18/01098/CLE) Location: Waverley, Easington Road, Kilnsea, East Riding of Yorkshire, HU12 0UB, Appellant Mr & Mrs Clarke Appeal Start Date: 3 June 2020 Appeal Type: Refusal of certificate of lawfulness Appeal Process: Informal Hearing ERYC Response: Appeal Allowed</p>	Clerk								
21/02/17	Community Issues									
	<p><u>Village Garden</u> Discussion took place around the state of the village garden and what needs to be done with the area. Various suggestions were made, Lopping/Felling Trees, Replacing Bench Seat, Café/Toilets, Removing the Kiosk, using Kiosk as Craft display area, engaging with local Community Groups to assist with tidying up. It was decided to engage with the Community via the Parish Plan to ask what the Community wanted done with the area, when the results are in then the Parish Council can make an informed decision.</p>	Parish Plan Cttee/ EPC								

	<p>Any future decision will have to bear in mind the cost to the Parish Council as part of the decision-making process.</p> <p><u>Bye Laws / Map</u> Cllr. Graham wanted Councillors to be aware of the Bye Laws for the Village, part of which prevents the parking of cars on grassed areas belonging to the PC. Discussion took place around the issue with particular note being mentioned of the Parking on Blakewell Pond. The other side to this being that if the cars do not park on the land and park on the road it will exacerbate an already difficult and unsafe situation preventing line of sight to travel down the main thoroughfare and potentially creating an accident blackspot. The Chair allowed Ward Cllr. D Tucker to comment, he advised that if the PC are going to act then it must be prepared to enforce this, potentially involving Legal Costs which would have to be met by the PC. It was decided to leave the situation as is for now.</p> <p><u>Seats</u> The Parish Council considered the Parish Council policy on replacing/repairing seats and how Seating is to be dealt with in the future.</p> <p>After discussion/consideration the PC agreed to adopt a Seating Policy which the Clerk had provided and also an Application Form for use alongside the Seating Policy. It was noted that this does not apply retrospectively, only to future seats in the Parish.</p> <p>The Seating Survey/Map which had been provided by Cllr. D Longhorn of the existing Seating was also discussed, it was agreed that Cllr. Longhorn consider the existing seating and advise the PC on the 5 seats which he feels could be removed in the future without causing upset to an individual resident.</p> <p>Cllr. D Longhorn – went into the Waiting room at this point – see Declaration of Interest – Minute Ref:21/02/08.</p> <p><u>Grass Cutting</u> Grass cutting - a Scope of Work on the current basis including Map(s) was presented to the PC. Discussion took place initially regarding the Grass Cutting – it was agreed to remove the area of Blakewell Pond, from the Grass Cutting Schedule and reduce the number of Grass Cuts in any one period to 12.</p> <p><u>Street scene</u> It was noted that currently the schedule of work includes some ‘Litter Picking’ as we currently employ Litter Pickers this should be undertaken by them and not within the Street scene work. The Hedge Trimming in the Village Garden and Cemetery should be undertaken twice a year (Mid-August and November),</p> <p>It was agreed to Combine the Street scene and Grass Cutting into a Ground Maintenance Contract, and to put out to Tender for 1 Year and also ask for an ‘Hourly rate’ to be provided for any other work in the village which may be required. This way the PC can reconsider again next year, if necessary.</p> <p>Cllr. D. Longhorn returned to the Meeting from the Waiting Room.</p> <p><u>Parish Clock</u> MOP correspondence re removal of Clock from 1 Coastguard Cottages to Community Hall – this subject has previously been discussed at a PC Meeting and it was agreed that the Clock is to be removed from the current site as the owners of the property do not want the Clock on the Building. The Clerk confirmed that she had been in touch with the Community Hall Management Committee and they have previously agreed that the clock can be sited in the Community Hall. The MOP has confirmed that they are willing to remove the Clock, Councillor R Clubley will assist by providing ‘Lifting Equipment’. There is no cost to the Parish Council for this work. Cllr Clubley is to arrange removal with the MOP.</p>	<p>DL</p> <p>Clerk</p> <p>RC/MOP</p>
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	<p><u>Trees in Churchyard</u> James Farmery looked at Trees in Sumer 2020, quoted £400 plus VAT, is able to proceed with Planning Application of our behalf. PC agreed to appoint James Farmery to undertake the work – Clerk to arrange.</p>	Clerk
21/02/18	Policies and Procedure	
	<p><u>Archiving and Destruction of Documents</u> Councillors agreed to adopt the Policy prepared by the Clerk for the Retention of Documents.</p> <p><u>Freedom of Information</u> Councillors agreed to adopt the Model Publication Scheme/Freedom of Information Policy prepared by the Clerk.</p>	Clerk Clerk
21/02/19	Correspondence	
	<p>The following Correspondence having been sent to Councillors via email was noted:</p> <p><u>Emails</u> ERYC – 14/01/2021 – ERYC (Matthew Buckley) – Revised Code of Conduct – Opinions sought ERNLLCA – 06/01/2021 – Climate & Ecological Emergency Bill</p> <p>Other – 14/01/2021 – MOP re Planning Application 19/00046/CLREF, see decisions under Planning. 13/01/2021 – Amelia Booker, Holderness Health update re Covid Vaccine 18/01/2021 – Peter Hirschfeld, SHAPE – re Covid Vaccine alternative site etc 19/01/2021 – MOP, Parish Clock 20/01/2021 – Harry Crompton, Census Manager – Info re forthcoming Census March 2021</p>	
21/02/20	Items for Next Agenda	
	<p>Piling Cemetery Fencing Freedom Caravan Site – Seaside Road Parking – 10 Chains Lane</p>	Clerk
	<p>Date of Next Meeting(s):</p> <p>01/03/2021 – Gas Liaison Meeting (18:15) - Monday 01/03/2021 – Ordinary Meeting (19:00) - Monday 06/04/2021 – Ordinary Meeting (19:00) - Tuesday Meeting Closed at: 21:16</p>	