

# Easington Parish Council

MINUTES TO ORDINARY MEETING HELD ON THE 02 SEPTEMBER 2021 THIS MEETING  
WAS HELD AT THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Chair - Cllr. Ian Smith IS  
Cllr. Burt Graham BG  
Cllr. David Longhorn DL  
Cllr. Glenn Myers GM  
Cllr. Angela Tucker AT  
Cllr. Robert Wilson RW

Clerk: Kim Dalton KD

Ward

Councillor(s): 0

Members of Public: 1

Minute	Discussion and Agreement	Action
21/08/83	<b>To note apologies for absence and absentees</b>	
	Apologies for absence due to work received from Councillor N Jackson and Councillor David Tucker. Apologies <b>Agreed</b> and accepted. Councillor Roy Clubley was absent.	
21/08/84	<b>Councillors disclosure of interests in matters to be discussed</b>	
	Councillor Ian Smith confirmed a Non-Pecuniary Interest in respect of Planning Item – <b>Minute Ref: 21/08/90</b> - Planning Ref: 21/03032/PLF – Paul Clarke, Waverley.	
21/08/85	<b>Minutes from Previous Meetings</b>	
	Minutes to the Ordinary Meeting on 01/07/2021 were <b>Agreed</b> and <b>Signed</b> by the Chair	
21/08/86	<b>Clerk(s) Report</b>	
	The clerk reported as follows: <u>Traffic Survey</u> – High Street and Back Street – Survey to be undertaken after May 2021, Clerk to keep in touch with ERYC.	<b>Clerk</b>
	<u>Parish Clock</u> Clerk confirmed arrangements to resolve are still ongoing.	<b>Clerk</b>
	<u>Verges – Seaside Road/10 Chains Lane</u> A quote for renewal of the footpath has been requested, once received ERYC will go through the process of authorising the works. Ongoing.	<b>Clerk</b>
	<u>Cemetery Gate (Not Main Gate)</u> W C Keyworth has repaired the gate and done an excellent job, he has charged the PC for materials only and not his labour. Mick and Tania Welton have also painted the fence and the gates. Chair confirmed the PC thanks to those involved with the repair works and asked the Clerk to obtain gifts and send a ‘Thank You Card’ on behalf of the PC – to be paid from Chairman’s Fund.	<b>Clerk</b>
	<u>Dog Fouling</u> Councillor RW confirmed that the painted markings on the footpaths have been completed throughout Easington and Kilnsea. If any residents wants a further marking near their property this can be done.	<b>RW</b>

	<p><u>Foliage</u> Around 'Flashing' Speeding Sign on Hull Road Easington - Clerk confirmed that she has contacted ERYC and is waiting for it to be carried out.</p> <p><u>Archiving</u> The Clerk confirmed that the Citizen Link Kiosk has been emptied of PC Documents. As per the Parish Council Policy and in line with Data Protection the Clerk sent for Secure Destruction old PC Documents to Enviromail, these were destroyed on 6/7/2021. Minutes/Financial and various other Historical Documents have been deposited at the Treasure House Beverley. Loose Leaf Minutes have been bound (see expenses -Spring Back Binders) for safekeeping. The documents were delivered to the County Archive on 30/7/2021.</p>	<b>Clerk</b>																								
<b>21/08/87</b>	<b>Public Forum</b>																									
	MOP – the Conifers on the roadside of the Cemetery need to be pruned/cut back. The Clerk will look into this.	<b>Clerk</b>																								
<b>21/08/88</b>	<b>Ward Councillor Update</b>																									
	No Report																									
<b>21/08/89</b>	<b>Finance</b>																									
	<p><b>The following Receipts were noted:</b> Cemetery Fees - £300.00 VAT Refund – 01/01/2021 to 31/07/2021 Inclusive - £463.49 Precept September 2021 - £8,500</p> <p><b>Payments</b> The following payments were <b>Agreed</b>.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 10%;"><b>£</b></th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td>Wage roll (August Salaries)</td> <td style="text-align: right;">604.34</td> <td></td> </tr> <tr> <td>Microsoft Monthly Payment - September</td> <td style="text-align: right;">* 11.28</td> <td></td> </tr> <tr> <td>Enviromail – Destruction of Documents</td> <td style="text-align: right;">35.40</td> <td></td> </tr> <tr> <td>Spring Back Binders – Minute Binding</td> <td style="text-align: right;">*71.00</td> <td></td> </tr> <tr> <td>W Keyworth – Repairs to Cemetery Gate</td> <td style="text-align: right;">80.00</td> <td></td> </tr> <tr> <td>Clerk Mileage Expenses</td> <td style="text-align: right;">*26.10</td> <td></td> </tr> <tr> <td><b>Total Monthly Payments -</b></td> <td style="text-align: right;"><b>828.12</b></td> <td></td> </tr> </tbody> </table> <p>* Indicates Clerks Expenses paid personally by the Clerk and are now being reclaimed.</p> <p><u>Budget</u> Presented – PC has spent <b>£9,861.89</b> which is 54.37% of the Budget – Chair noted that after September and October the Expenditure reduces and therefore, we should remain within the budget set for 2021/2022.</p> <p><u>Bank Reconciliation</u> for the period ending 31 August 2021, was '<b>Agreed</b>', the Chair checked the figures produced by the Clerk and signed the reconciliation - <b>£8,369.53</b> in the Bank.</p> <p><u>Textile Bin Income</u> – following discussion it was '<b>Agreed</b>' that this money be given to the 'Jubilee Fund' which is arranging events for the benefit of the Community as a whole. The Clerk confirmed that the amount will be in the region of £153.00 once the final amount has been received from the supplier of the Textile Bin.</p>		<b>£</b>		Wage roll (August Salaries)	604.34		Microsoft Monthly Payment - September	* 11.28		Enviromail – Destruction of Documents	35.40		Spring Back Binders – Minute Binding	*71.00		W Keyworth – Repairs to Cemetery Gate	80.00		Clerk Mileage Expenses	*26.10		<b>Total Monthly Payments -</b>	<b>828.12</b>		<b>Clerk</b>
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21/08/90	<b>Planning</b>	
	<p>Planning Application(s) discussed and considered for response to ERYC.  <u>21/02268/PLF</u>  <b>Proposal:</b> Erection of a single storey extension to side  <b>Location:</b> Sunthorp High Street Easington East Riding Of Yorkshire HU12 0TS  <b>Applicant:</b> Mrs Maggie Biglin  <b>Application type:</b> Full Planning Permission  <b>PC Decision:</b> Councillors discussed the above Planning Application – it was <b>Agreed</b> to recommend that the application be Approved by ERYC Planning Department.</p> <p><u>21/03032/PLF</u>  <b>Proposal:</b> Erection of a dwelling following demolition of existing and construction of new vehicular access  <b>Location:</b> Waverley Easington Road Kilnsea East Riding Of Yorkshire HU12 0UB  <b>Applicant:</b> Mr And Mrs Clarke  <b>Application type:</b> Full Planning Permission  <b>PC Decision:</b> Councillors discussed the above Planning Application – it was <b>Agreed</b> to recommend that the application be Approved by ERYC Planning Department.</p> <p><b>To note the following Planning Decision by ERYC:</b>  <u>20/03648/PLF</u>  <b>Proposal:</b> Continued use of land and buildings for vehicle recovery, service and Repair business (retrospective application)  <b>Location:</b> Bus Depot Back Street Easington East Riding Of Yorkshire HU12 0TT  <b>Applicant:</b> Easington Autos  <b>Decision:</b> ERYC Granted Subject to Various Conditions  It was noted that the conditions expire on 10/9/2021 and therefore the site occupier only has a further 7 days to comply with the planning conditions imposed. It was recommended that any issues of non-compliance be noted and/or reported to ERYC.</p>	<p>Clerk</p> <p>Clerk</p>
21/08/91	<b>Community Issues</b>	
	<p><u>Platinum Jubilee Event (Thurs 2/6 to Sun 5/6)</u>  Cllr. Glenn Myers reported that the initial meeting on the Jubilee Committee was held on 12/8/2021, a Committee was appointed, it was agreed that the Committee be set up until 30/6/2022 it will then be disbanded, and any unused funds revert back for use by the Community. The main event is to take place on Friday 3/6, and this will be FREE to all residents. To date £150.00 has been raised at a Coffee Morning Event.</p> <p><u>Land and Allotments</u>  It was <b>'Agreed'</b> that the clerk should make enquiries from a local Land Agent regarding the current Rental Income being charged for 'Out Newton' and refer back to PC once the outcome is known. No costs are to be incurred in making this enquiry.  It was <b>'Agreed'</b> to leave the 2 Allotment Rents unchanged at £25.00 per Allotment.</p> <p><u>Tree - Baulk End/Blacksmiths Corner</u>  The PC has received correspondence from MOP's regarding a Tree close to their properties. <b>Correspondence 21/08/93</b> – Various discussion took place regarding the options available, Felling/Pruning/Leaving. It was <b>'Agreed'</b> that in the first instance the clerk is to arrange for the ERYC Tree Officer to visit and look at the Tree in question. It will then be referred back to PC once their report is received.</p>	<p>Clerk</p> <p>Clerk</p>
21/08/92	<b>Reports from Committees/Councillors with Responsibilities</b>	
	<p>Shape – No Report  Health – Cllr. AT provided a report following the recent Virtual Forum, it is clear that there are ongoing issues especially with the Phone System. Councillors were asked to write to their Ward Councillors with any complaints that they receive. Cllr, AT is keeping under review.</p>	<p>AT</p>

	<p>Community Hall – No Report          Committees – Emergency Plan/ Parish Plan – No Report          Health &amp; Safety – It was confirmed that the annual Risk Assessments are to be completed/reviewed and communicated to staff in October/November.</p> <p>Councillors with Responsibilities for areas within the Parish - Glenn Myers and Robert Wilson confirmed that they have received an estimate of £160.00 from WC Keyworth to repair the Jubilee Seat. Discussion took place and it was '<b>Agreed</b>' that the repair work is to be undertaken. The clerk will liaise with W Keyworth.</p>	<b>Clerk</b>
<b>21/08/93</b>	<b>Correspondence</b>	
	<p>The following Correspondence having been sent to Councillors via email was noted:  <u>Emails</u>          02/07/2021 – Helen McGill – W&amp;SEHRP – Revised Meeting Dates          02/07/2021 – Tom Bannister – Forward Planning Manager – ERYC – Local Plan Update          13/07/2021 – Amelia Booker, Holderness Health – details of Forum 12/7/2021 (10-Reports)          14/07/2021 – ERNLLCA, NALC Newsletter Various Events          16/07/2021 – MOP Email re Alleged Problem Tree, Blacksmiths Corner          19/07/2021 – NALC, Chief Executive Bulletin          20/07/2021 – NALC, Event – Rural Housing more Affordable          22/07/2021 – MOP – Letter Concerns regarding Tree, Baulk End Easington          11/08/2021 – NALC, various          11/08/2021 – SHAPE, Peter Hirschfeld, Speeding Issues – response          12/08/2021 – ERNLLCA – Training Course – Equality &amp; Diversity          16/08/2021 – ERYC, Helen McGill, Grant Funding for Families to circulate among contacts          19/08/2021 – ERNLLCA – AGM – 23/9/2021 - 2 Delegates for attending?          23/08/2021 – Holderness Health – Flu Programme 2021          26/08/2021 – NALC various emails x 4          26/08/2021 – ERNLLCA – Finance Training Availability</p>	
<b>21/08/94</b>	<b>Items for Next Agenda</b>	
	<p>Vouchers – Spending (Bench?)          Budget for the year 2022/2023          Grass Cutting – Contract/Tender etc.          Tree (if report received from ERYC)</p>	
	<p><b>Date of Next Meeting(s):</b> To be held on Thursday, 07/10/2021.</p> <p><b>Meeting Closed at:</b> 20.15</p>	

Signed ..... Chair

Dated .....