

# Easington Parish Council

MINUTES TO ORDINARY MEETING HELD ON THE 07 JUNE 2022 THIS MEETING WAS HELD AT  
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Chair - Cllr. Ian Smith IS  
Cllr. Roy Clubley RC  
Cllr. David Longhorn DL  
Cllr. Glenn Myers GM  
Cllr. David Tucker DT

Clerk: Kim Dalton KD

Ward Councillor(s): 1

Members of Public: 4

Minute	Discussion and Agreement	Action
<b>22/06/054</b>	<b>To note apologies for absence and absentees</b>	
	Apologies for absence received from: Cllr(s). Burt Graham, Nick Jackson, Angela Tucker, and Robert Wilson	
<b>22/06/055</b>	<b>Councillors disclosure of interests in matters to be discussed</b>	
	None disclosed	
<b>22/06/056</b>	<b>Minutes from Previous Meetings</b>	
	Minutes to the Annual Meeting on 05/05/2022 were <b>Agreed</b> and <b>Signed</b> by the Chair. Minutes to the Ordinary Meeting on 05/05/2022 were <b>Agreed</b> and <b>Signed</b> by the Chair	
<b>22/06/057</b>	<b>Clerk(s) Report</b>	
	The clerk reported on various ongoing issues, see ( <i>Appendix 1</i> ) for full detail.	<b>Clerk</b>
<b>22/06/058</b>	<b>Public Forum</b>	
	MOP1 – concerned about the poor state of the grass cutting on North Church Side - ERYC land – Chair confirmed this will be brought up with ERYC during the walkabout.  MOP 2 – Seaside Road – Plants/Weeds overgrowing the footpath again following the recent rain/sum	
<b>22/06/059</b>	<b>Ward Councillor Update</b>	
	Sign – Seaside Road – Highways are to move this sign but due to weight it will need heavy lifting equipment. Gassco Meeting – confirmed he has had a number of concerned residents contact him. Perenco – Grass being cut on the northern edge of the site – there are numerous Orchids in this area, can the PC write to Perenco to advise them of this and ask them to cease grass cutting in this area.	<b>Clerk</b>
<b>22/06/060</b>	<b>Finance</b>	
	<b>The following Receipts were noted:</b>	
	Fund Raising Event – Jubilee	170.10
	Cemetery Fees	220.00
	Jubilee Grant	500.00
	Precept – (1of 2 payments)	8,500.00
	Total Receipts	<b>£9390.10</b>

**The following payments were Agreed, the Chair and Clerk signed the payment schedule, Clerk and IS will authorise payments via bank.**

Wage roll (May Salaries)	628.67
Microsoft Monthly Payment – June	* 11.28
Jigsaw Group Limited – Propane Gas	* 168.00
The Range =- Jubilee Items	* 5.00
Yorkshire and Humber Ground Maintenance (Cut 2 and 3 of Season)	900.00
ERYC – TENS Licence	*21.00
Party Delights Limited – Jubilee Items	*42.88
ERYC Supplies	17.99
Glowsticks UK Limited	*66.54
Garden Games Limited	304.96
Red Hot Catering Limited	69.30
Baker Ross – Jubilee Items	*23.80
Running Imp – Jubilee	*58.79
Amazon – Jubilee Items	*88.12
Amazon – Jubilee Items	*26.00
B&M – Jubilee Items	*3.98
The Range – Jubilee Items	*0.89
Home Bargains – Jubilee Items	*1.96
The Food Warehouse – Jubilee	*143.19
Yorkshire Tree Surgery	900.00
Tracey’s Crafts	15.00
Southgate’s Accountant	488.88
Moondance Flowers	200.00
Easington Community Hall Hire	27.50
Pub Lads – Live Band	150.00
East Yorkshire Falconry – Jubilee	60.00
Food & Jubilee Items (Asda/Tesco)	*35.11
Food Jubilee Items – (Aldi/Tesco)	24.48
Vic Baked Cakes - Jubilee	100.00
Final Jubilee Payments – Hog Roast/Hall Hire/Bar Provision/Competition Prize	1630.00

**Total Payments      £ 6213.32**

\* Indicates Clerks Expenses paid personally by the Clerk and are now being reclaimed.

**Clerk/IS**

**Presentation of AGAR and associated documents:**

- 1) The PC ‘**Agreed**’ to the Certificate of Exemption’ from a limited assurance review – Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- 2) The annual Internal Audit Report was noted
- 3) The Annual Governance Statement (Section 1) – was ‘**Agreed**’ and the Chair and Clerk duly signed the document.
- 4) The Responsible Financial Officer Certified the Accounts, signed and presented for approval - (Section 2) of the AGAR.
- 5) The PC ‘**Approved**’ the Annual Accounting Statement(s) (Section 2) which were duly signed by the Chair.

**Clerk**

**Public Rights Notice**

The [Local Audit and Accountability Act 2014](#) and the [Accounts and Audit Regulations 2015](#) require that: The statement of accounts prepared by the authority (i.e. the Annual Governance & Accountability Return ( AGAR) Form 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made

**Clerk/RFO**

	available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July. – the following dates for inspection of accounts between 13/6/2022 and 22/7/2022 (inclusive) were ‘Agreed’ and set by EPC.	
<b>22/06/061</b>	<b>Planning</b>	
	<p>The following Planning notice(s) have been received:</p> <p><b>Planning Application Ref: 22/01418/PLF</b>  <b>Proposal:</b> Erection of a replacement dwelling with new drainage system, following removal of existing dwelling  <b>Location:</b> Kew Villa Easington Road Kilnsea East Riding Of Yorkshire HU12 0UB  <b>Applicant:</b> Spurn Bird Observatory Trust  <b>Application Type:</b> Full Planning Permission  <b>PC Response:</b> Discussion took place from councillors, who proposed to support the application subject to confirmation that foul sewage system(s) installed will work adequately.</p> <p><b>To Note the following Planning Decision(s)</b>  <b>Planning Application Ref:</b> 21/03032/PLF  <b>Proposal:</b> Erection of a dwelling following demolition of existing and construction of new vehicular access  <b>Location:</b> Waverley Easington Road Kilnsea East Riding Of Yorkshire HU12 0UB  <b>Applicant:</b> Mr And Mrs Clarke  <b>ERYC Decision:</b> Granted subject to conditions</p> <p><b>Other Planning Issues</b>  <b>Easington Autos</b> – Update see correspondence item</p>	<b>Clerk</b>
<b>22/06/062</b>	<b>Community Issues</b>	
	<p><u>ERSA Land/Community Hall and Kiosk</u>  PC have received correspondence re above, it was ‘Agreed’ that none of the subject matter raised was within the powers of the Parish Council to deal with. Clerk will advise MOP.</p>	<b>Clerk</b>
<b>22/06/063</b>	<b>Reports from Committees/Councillors with Responsibilities</b>	
	<p><b><u>Representation on External bodies -</u></b>  Shape – No Meeting  Community Hall – No Meeting  Health – No Meeting</p> <p><b><u>Committees –</u></b>  Emergency Plan – No meeting held  Health &amp; Safety – No meeting held</p> <p>Parish Plan – Progressed with questionnaire which will form the basis of the Plan, clerk is to pull together for further analysis. Next meeting 11/07/2022.</p> <p><u>Jubilee Committee</u> – Successful Bank Holiday weekend – from Beacon Lighting/Party in the Park and the Flowers in the Church, good feedback from the Community, worth doing although a lot of work for all those involved.  Chair confirmed he is writing a letter to the committee to thank them for all the hard work undertaken and is to purchase a box of chocolates for each Committee Member from his Chairman Fund.</p> <p><u>Councillors with Responsibilities for areas within the Parish</u> – Nothing to report</p>	<b>Clerk</b>

<b>22/06/064</b>	<b>Correspondence</b>	
	The following Correspondence having been sent to Councillors via email was noted: 11/05/2022 – Emma Tattersall, Holderness Health re New Facility 16/05/2022 – Susan Bolton, Planning Enforcement – Easington Autos 17/05/2022 – MOP Email, ERSA Field, Kiosk, Community Hall – suggestions 24/05/2022 – ERYC, Town & PC Liaison Meetings – attendees? Cllrs. IS and DT indicated that they wish to attend the meeting on 15/6 at 17.00. Code of Conduct training also available on 22/06/2022 – No attendees.	
<b>22/06/065</b>	<b>Items for Next Agenda</b>	
	Financial Risk Assessment (IS) Long Term Parking – Village Square (RC)	
<b>22/06/066</b>	<b>Date of Next Meeting(s): Thursday, 7 July 2022</b>	
	<b>Meeting Closed at: 20.00</b>	

**Appendix 1 – Clerk Report**

Signed ..... Chair

Dated .....