

# EASINGTON PARISH COUNCIL

Kim Dalton  
Clerk to Easington Parish Council  
easingtonpc@outlook.com

28 June 2024

To: Councillors/Members you are hereby summoned to attend the Parish Council Meeting, to be held on Thursday, 04 July 2024 at 19.00, The Community Hall Beck Lane Easington HU12 0TX, to conduct the business specified below.

Yours faithfully,

Signed: *Kim Dalton*

---

## AGENDA

1. **Apologies**
  - a) To receive apologies for absence and record these in the minutes.
  - b) To consider the approval of the reasons for absence given by councillors
2. **Declaration of Interests**-members to declare any interests in items on the agenda and the nature of such interests.
3. **Minutes from previous meeting(s) – Ordinary Meeting 06/06/2024**
4. **Clerks Report – Appendix 1**
5. **Public Forum**

*This section will be limited to 15 minutes (maximum 5 mins per member of public) to raise any issues, concerns, or observations regarding items on the Agenda. Issues not on the Agenda can be discussed but the Parish Council cannot make decisions on them at this meeting. Such items may be included on future Agenda. Reference: Easington Parish Council Standing Orders.*
6. **Ward Councillor Update**

*This section limited to 15 minutes (maximum 5 mins per Councillor for questions)*
7. **Finance**
  - a) To **note** Receipts – **Appendix 2**
  - b) To **resolve** Payment(s) as per the schedule(s) - **Appendix 3**
  - c) **Bank Reconciliation – to agree as of 30 June 2024 - Appendix 4**
  - d) **Budget v Spending – To note quarterly update as of 30 June 2024 – Appendix 5**

8. **Planning -**

Planning Applications/Consultations (inc. applications received up to the date of the Meeting)

**Planning Ref: 24/01711/TCA**

**Proposal:** EASINGTON CONSERVATION AREA - Fell 1 no. Conifer tree (T1) as it is storm damaged and growing less than 5 meters away from the property; Pollard 1 no. Willow tree (T2) to 1.82 metres as it is a poor specimen; Crown reduce 1 no. Horse Chestnut tree (T3) by 5 metres laterally as it is overpowering the garden

**Location:** Ravenser High Street Easington East Riding Of Yorkshire HU12 0TS

**Applicant:** Mrs Sarah Pattison

**Application Type:** Tree Works in Conservation Areas

**EPC Consultee Comment:** To resolve EPC comments re planning application.

To Note the following Planning Decision(s) received:

**Planning Ref: 23/03663/PLF**

**Proposal:** Construction of dormer to rear to create one self-contained flat within roof space and erection of extension to side for use as staircase

**Location:** Boathouse Dimlington Road Easington East Riding Of Yorkshire HU12 0TG

**Applicant:** Mr & Mrs Hawthorne

**ERYC Decision:** Granted subject to conditions

To Note the following On Street Parking (Civil Enforcement) Order

Easington Primary School High Street Easington

Proposed - Stopping Restrictions (Amendment from Advisory to Mandatory) – School keep clear Markings

Previously consulted – **Minute Ref: 23/10/113**

9. **Community Issues**

10. **Policy/Procedure/Training/Parish Council issues**

Financial Regulations NALC Model 2024

Review of Financial Regulations following further updates.

Town and Parish Council Liaison Meeting(s)

Verbal report from Councillor LD Brown

11. **Committees and/or Councillors with Responsibilities:**

**To receive Verbal Reports from Councillors with responsibilities and/or Committees**

Committees

Facilities Management Committee

To discuss report provided on Seating within the parish, and Village Garden.

Reports from Councillors with Representation on External Committee's:

Shape

Community Hall

Health

ERNLLLCA

Quarterly Report from Councillor with responsibility for Finance

**12. Correspondence (previously circulated to all Councillors via Email)**

*Correspondence detailed below has been received and added to the Agenda. Other correspondence received during the month which is informative is not included in the list of correspondence.#*

Agenda items

26/06/2024 – ERYC – Traffic Order – Letter and Plans received

27/06/2024 – ERNLLCA – Executive Committee Meeting, 11/7/2024.

28/06/2024 – Holderness Health Community Liaison Forum – next meeting 08/07/2024.

For Information only

05/06/2024 – ERYC extension to consultation date on Community Governance Review.

07/06/2024 – ERNLLCA Newsletter

10/06/2024 – ERYC – JLAF Meeting – 19 June 2024

10/06/2024 – ERNLLCA Conference 24 September 2024

14/06/2024 – HWRAG – Good Neighbour Scheme – Funding available

**13. Items for the Next Agenda:** (items for addition to the next Agenda are at the discretion of the Chair/Clerk)

**14. Date and Time of next meeting(s): -**

**August – No meeting held**

**05 September 2024 –19.00 - Ordinary Meeting.**

*Note:*

*Easington Parish Council publish Agenda 3 Clear Working Days prior to a meeting (not including Saturday, Sunday, or Bank Holidays), correspondence received is as received at the date of issue of Agenda, – further correspondence or requests for Agenda items will be considered for adding to future agenda. LGA 1972 – Schedule 12, 10(2)(a) and Section 243.*

**Appendix**

1 – Clerk Report

2 – Receipts Schedule

3 - Payment Schedule

4 – Bank Reconciliation

5 – Budget v Spending Review – 1<sup>st</sup> Quarter

**Public and Press are welcome to attend the meeting.**

**Please Note - the meeting will be recorded via Audio.**

**Easington Parish Council**

**Receipt Schedule**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Notes</b>	<b>Allocation</b>
24/06/2024	Grant - D Day	500.00		Grants
30/06/2024	Bank Interest		TBA	

**Total** **500.00**

**Minute Ref: 24/07/**

**Key Code:**

**Easington Parish Council  
Payment Schedule**

<b>Date</b>	<b>Description</b>	<b>Ref:</b>	<b>Amount</b>	<b>Notes</b>	<b>Budget Item</b>	<b>Power to Spend</b>
<b>To NOTE the following Contractual Payments:</b>						
04/07/2024	June Salaries - All Employees		757.81	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC	LGA1972 s112
	Yorkshire & Humber Ground Maintenance		945.00	June Cutting Schedule	Grasscutting	Open Spaces 1906
01/08/2024	July Salaries - All Employees		757.81	Paid 15th of the Month unless a Weekend/Bank Holiday	Salaries/HMRC	LGA1972 s112
	Yorkshire & Humber Ground Maintenance		945.00	July Cutting Schedule	Grasscutting	Open Spaces 1906
<b>To RESOLVE the following Payments:</b>						
04/07/2024	Microsoft Monthly Payment (July) 2024)		12.36	(Inc VAT) Clerks Expenses*	M/Soft/Norton	LGA 1972 S111
	Easington Events Committee		500.00	Grant - D Day Commemorative Events	Grant	LGA 1972, s145
01/08/2024	Microsoft Monthly Payment (August 2024)		12.36	(Inc VAT) Clerks Expenses*	M/Soft/Norton	LGA 1972 S111
	<b>Total Monthly Payments</b>		<b>3930.34</b>			
<b>Signed:</b>				<b>Chair of Meeting</b>		
<b>Date:</b>						
<b>Signed:</b>				<b>Kim Dalton - Clerk/RFO</b>		
<b>Date:</b>						
				<b>Signed as Authorisation to pay the above amounts via Bank Transfer from the Community Account</b>		
<b>Notes:</b>						
	<b>1. *Clerks Expenses are amounts paid by the Clerk personally on behalf of the Parish Council and being reclaimed</b>		<b>24.72</b>			
<b>2. Salaries are Gross - inclusive of the HMRC Payment (as HMRC payment fluctuates from month to month) and represent All Employees</b>						
<b>3. Once Authorised for payment the RFO raises payment and Dual Authorisation is made via Councillor(s) J Clubley, R Clubley or H. Jacobs</b>						
4.VAT Section 126 Payments can be reclaimed						
<b>Minute Ref: 24/07/</b>						

